



COMMERCIAL IN CONFIDENCE

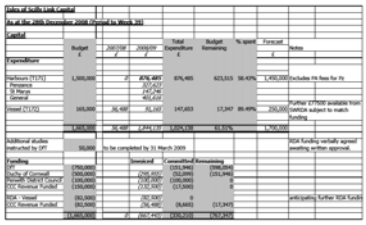
**Minutes of the Route Partnership meeting 6th February 2009
Lander Office, Threemilestone, Truro**

Attended by:

Philip Hygate	PH	Council of the Isles of Scilly
Craig Dryden	CD	
Adrian Smith	AS	Duchy of Cornwall
Tim Wood	TW	Cornwall County Council
Nigel Blackler	NB	
Nicola Yeates	NY	
Matthew Barton	MB	Penwith District Council
Andrew Davies	AD	
Apologies: Jim McKenna		

1	Minutes of the meeting held on 26 th November 2008 accepted as a true record	
2	<p>Programme and key dates. Aiming to take report to CC Executive Committee in July 2009 to seek approval to award contracts for harbours build, vessel build and vessel operator. Planning submissions for both harbours must be deposited within next 2 weeks to ensure consent can be achieved by the end of June (allowing for a 16 week determination period).</p> <p align="center"><Double click on image below to open programme ></p>  <p align="center">Issued to Route Partnership 08/02/09</p>	
3	<p>Penzance Harbours update</p> <ul style="list-style-type: none"> Exhibition feedback and analysis – 71% support improvements at Penzance. This has been issued on two press releases. All comments made by the public will be posted on our project website on 6th February. <p align="center"><Double click on image below to open feedback report></p> 	NY

COMMERCIAL IN CONFIDENCE

	<ul style="list-style-type: none"> Formal complaint received from Mr Maggs on exhibition. This is being dealt with by CCC using Corporate Complaints Procedure HRO – English Heritage meeting took place on 26th Jan attended by Penny Stokes (PDC) Amanda Odgers (CCC) Gareth Robertshaw (Halcrow) and Simon Ramsden (EH). Still awaiting SM to issue a letter to DfT to clarify EH position with respect to the HRO application. MB to contact SM to chase up Planning application to be deposited w/c 16th February for registration before 23rd February. Uncertainty as to whether application will be determined by West sub-area Planning Committee or the Strategic Planning Committee. CCC to discuss with Head of Planning. AD reported that other buildings around Penzance Harbour are due to become vacant from June 09 for Project team to consider if use can be made of them eg as site offices to release car park amenity. PDC to provide site plans to CCC. 	<p>TW</p> <p>MB</p> <p>TW/NB</p> <p>AD NY</p>
4	<p>St Mary's Harbours update</p> <ul style="list-style-type: none"> HRH comments tabled by AS – to be discussed after this meeting Planning application – to be deposited w/c 23rd February (this does not include any time to refer back to HRH) 	<p>NY/AS</p>
5	<p>Vessel build update</p> <p>After 30 EOI, 15 pre-qual documents have been received. PQQ closed 23/12/2008. We could shortlist to 5 but several yards dropped out last time so intent to short list to 8 companies.</p>	<p>NSY</p>
6	<p>Vessel operator update</p> <p>EOI closed, prequalification to be undertaken. Agreed to issue press release once short listing in complete.</p>	<p>NSY</p>
7	<p>Other Tasks</p> <ul style="list-style-type: none"> Economic re-appraised of MSBC (Mott MacDonald) by end Mar 09. 2008 passenger data required for air and sea routes Marine Verification for DfT (R&J Maritime Ltd) by end of Feb 09 	<p>CD</p>
8	<p>Project development expenditure and budget</p>  <p>Project preparatory costs (£1.5M budget) is now all allocated. The target cost is currently over budget but design cost has been allocated to reduce works costs.</p>	
9	<p>Funding update – DfT meeting 26th January 2009. Commitment to programme for decision on full approval July 2009.</p>	

COMMERCIAL IN CONFIDENCE

10	Any other business Public toilets at Penzance – these will be demolished by our proposal in summer 2011. PDC to confirm where the Project Team should make allowance for their replacement	AD
10	Date of next meeting 27 th February 2009 10.30am PDC offices Penzance (PDC to confirm room)	AD

Key Project Risks:	Mitigation:
1. Failure of HRO	Briefing meeting with EH held.
2. Failure of Planning Applications	Comprehensive application Clarity on what Planning can consider.
3. Marine Verification does not support RP proposal	Review of current proposals, INDEPENDENT. Brief consultant as required.
4. County Council Executive does not approve project	Briefing of members on run up to July Executive. Concentrate on risks to CCC(inc PDC).
5. Delay to Programme – miss July Executive. [Minimum 6 months delay].	Ensure delivery to key milestones. Contribution from all partners.
6. Judicial review delays project	Ensure process is followed.